

HESSAY PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM AT THE CHAPEL SCHOOLROOM, MAIN STREET, HESSAY ON THURSDAY, 9 MAY 2024

Present: Councillors John Savage (Chairman), Tom Hildreth, Anne Hook and Emilie Knight. Also present was the Clerk, James Mackman.

ANNUAL MEETING AGENDA

PUBLIC PARTICIPATION

24.039 – TO ELECT A CHAIRMAN FOR THE YEAR

Councillor Savage was elected chairman for the year.

24.040 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Savage signed the declaration of acceptance of office.

24.041 - TO ELECT A VICE-CHAIRMAN

Councillor Hildreth was elected Vice-Chairman.

24.042 - TO APPOINT A COUNCILLOR TO ATTEND THE YLCA YORK BRANCH MEETINGS

Councillors Savage and Hildreth were appointed to be the Parish Council's representatives to the YLCA York Branch.

AGENDA

24.043 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

No names were put forward.

24.044 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

24.045 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present there were no apologies.

24.046 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

24.047 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MAR 2024

The minutes of the Parish Council meeting held on 14 March 2024, having been circulated prior to the meeting, were approved and signed.

24.048 - PUBLIC PARTICIPATION

None.

24.049 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Emilie Knight said that she had no news specific to Hessay.

24.050 - TO RECEIVE THE CLERK'S REPORT:

(a) *The new website for the Parish Council (Min. 24.027a)*

The Clerk reported that there had now been 3,167 visits to the website by 1,544 visitors.

(b) *Request to repaint the faded markings on the village roads (Min. 24.036a)*

It was noted that the STOP sign and markings had been repainted at the junction of New Road with Main Street but that the markings at the junction between New Road and the A59 had not been done.

(c) *Request for a bus stop opposite Shirbutt Lane on the A59 (Min. 24.036b)*

The Clerk reported that he had emailed the City Council on 20 March asking for a bus stop but had not yet had a response.

24.051 - PLANNING APPLICATIONS

To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had not approved any planning application since the March Parish Council meeting.

24.052 - FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 9 May 2024. The report reflected the receipts and payments (net of VAT) below:

The bank balances on 9 May were: -

Current Account	£100.00
Business Money Manager Account	£12,457.33

(b) *To note accounts for payment*

41 BP	Travis Perkins	Railway sleepers	£80.00
42 CHG	HSBC	Bank charges – Feb/Mar	£8.00
1 CHG	HSBC	Bank charges – Mar/Apr	£8.00
2 BP	James Mackman	Salary – April/May	£356.12
3 BP	HMRC	Income tax on above	£89.00
4 BP	James Mackman	Expenses	£14.08

(c) *To receive a report on income received*

HSBC	Bank interest	£34.49
City of York Council	First half-year's precept	£2,100.00
Tenants	Allotments and land rents	£170.00

(d) *To agree the Annual Governance Statement on the Annual Return*

The Councillors, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions could be answered with a “yes.” The Chairman and

Clerk signed the form.

(e) To agree the Statement of Accounts on the Annual Return

Prior to the meeting the Clerk had given all Councillors a copy of the Annual Return and the paperwork supporting the entries. The Councillors agreed to accept the Annual Return and the Chairman and the Clerk signed the form.

(f) To sign the exemption form for the Annual Return

It is a requirement of the external audit procedure that an exemption form be completed, signed and returned to the external auditor if a Parish Council's income or expenditure for 2023-24 was less than £25,000. As the Parish Council falls into this category the Chairman and Clerk duly signed the form.

(g) To agree to subscribe to the YLCA for 2024-25 - £137.00

This was agreed.

24.053 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update

No news on this subject.

(b) Hessay Pond

No report.

(c) Willow Garth

No report.

(d) Allotments

The Clerk reported that all land rental, including the allotments, had been paid. It was noted that the well has now been capped with sleepers and made safe. Currently there is no-one on the allotment waiting list.

(e) Thief Lane

No report.

(f) Sandpit Field

No report.

24.054 - TO DISCUSS, THE CONDITION OF THE VILLAGE ROADS, FOOTPATHS, VERGES, AND SIGNAGE IN THE VILLAGE.

Councillor Hook reported seeing a large pothole in New Road and agreed to let the City Council know. **(Action Councillor Hook)**

Councillor Hildreth mentioned the uneven surface of a long section of New Road. The Clerk is to report this to the City Council. **(Action Clerk)**

24.055 – TO CONSIDER WHAT TO DO WITH THE NOTICE BOARD – REPAIR OR REPLACE?

It was agreed that the notice board should be repaired and that the Clerk, in consultation with the Chairman, should authorise the repair. **(Action Clerk)**

24.056 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

Details of YLCA training courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

24.057 – TO RECEIVE A REPORT ON VILLAGE POLICING

The Clerk had sent the Councillors police reports for March and April 2024. There was one incident reported in March and none in April.

24.058 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

24.058.1 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.

- (a) CYC - Notice of temporary closure of public bridleway
- (b) CYC - Street Trading Consent Policy Consultation
- (c) North Yorkshire Police, Fire and Crime Commissioner - Change of name
- (d) Open Spaces Society - eZine - March 2024
- (e) Open Spaces Society – eZine - April 2024
- (f) YLCA - NALC Chief Executive's Bulletins
- (g) YLCA - White Rose Bulletins

24.058.2 – The Clerk referred to the following items of correspondence received since the March Parish Council meeting

YLCA - Notice of new website from 13 May

24.059 - TO CONSIDER MINOR MATTERS

None.

24.060 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

24.061- TO AGREE THE DATE AND PLACE OF NEXT MEETING

It was agreed that the next meeting would be held in the Chapel School Room, Main Street, Hessay.at 7.00pm on Thursday 11 July 2024.

There being no more business the meeting was formally closed at 8.40pm

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 email: clerk@hessayparishcouncil.gov.uk