

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 18 JULY 2018

Present: Councillors Mark Barratt (Chairman), Roger Hildreth, Olivia Johnson, and Mike Lord. Also present were City Councillor Chris Steward, one member of the public and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

18.070 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18.071 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received and approved from Councillor Ann Watson.

18.072 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 MAY 2018

The minutes of the meeting held on 9 May 2018, having been circulated and read, were accepted and signed as a true record.

18.073 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JUNE 2018

The minutes of the meeting held on 15 June 2018, having been circulated and read, were accepted and signed as a true record.

18.074 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Steward reported that: -

- There has been a problem with the collection of green waste in the City, but this should now have been resolved.

18.075 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update

It was noted that someone from the Land Registry had inspected the areas of land we wish to have registered.

(b) Hessay Pond

The Chairman reported having seen some 3-spined sticklebacks in the pond.

(c) Willow Garth

No news on this subject.

(d) Allotments & Community Garden Scheme

No news on the Garden Scheme.

The Clerk reported that there was some allotment rent outstanding. Councillors agreed to ask the tenants to make payment.

(e) Thief Lane

No news on this subject.

(f) *Sandpit Field*

No report.

18.076 - PLANNING APPLICATIONS

(a) *To consider the following planning applications*

Details of Planning Application	Comments
Ref: 18/01373/FUL – Single-storey rear extension at Acorn House, 7 Laburnum Close.	No objections
Ref: 18/00973/FUL – Change of use of workshop to a granny annex at Shirbutts, York Road.	No objections but wish to make the following comments. 1. The current drainage/sewage disposal is inadequate. We suggest an efficient system is installed. 2. We recommend a covenant be drawn up to prevent the garage from being converted into a separate dwelling. 3. We recommend the removal of Permitted Development Rights from the existing house and the proposed annex. 4. The City Council needs to be aware that the Roman road is directly under the existing workshop.

(b) *To note Local Authority Planning Decisions*

It was noted that no planning decisions had been made since the May Parish Council meeting.

(c) *To discuss progress on the proposed asphalt plant on the Hessay Industrial Estate*

It was reported that the Parish Council's consultants have lodged letters of objection on the Parish Council's behalf.

It was noted that the Parish Council continues to monitor the situation and encourages residents to submit their objections to the City Council.

The Parish Council notes that the applicant has not adequately addressed environmental and highway concerns and has yet to prove special circumstances for the inappropriate development of Green Belt land.

18.077 - TO DISCUSS PROGRESS ON ROAD SAFETY AND TRAFFIC CALMING IN THE VILLAGE

No news on this subject.

18.078 - TO DISCUSS THE CONDITION OF THE VILLAGE ROADS, VERGES, POTHOLES, FOOTPATHS AND SIGNAGE IN THE VILLAGE

It was reported that: -

The hedge along Main Street between the Chapel and Fieldside House had been cut.

The soil and dead vegetation extends some 50cm from the bottom of the hedge across the pavement. It was agreed that a working party be organised to clear the debris.

18.079 – TO DISCUSS THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE

Councillor Johnson reported that a new defibrillator can be bought through the Red Cross for approximately £750. There was also the possibility of leasing a defibrillator for somewhere in the region of £20 to £30 per month depending on the level of service that the provider was to give. The Councillors agreed to go with the leasing option. Given that the Parish Council doesn't meet for two months the Councillors authorised the Clerk, in consultation with the Chairman, to accept the most favourable leasing quotation. **(Action Clerk & Chairman)**

18.080 – TO RECEIVE AN UPDATE ON PARKING RESTRICTIONS IN FRONT OF THE CHILDREN'S PLAYGROUND IN MAIN STREET

City Councillor Chris Steward is still working on this.

18.081 - GDPR

(a) To adopt a Privacy policy

The Councillors agreed to adopt the Privacy Notice that the Clerk had circulated prior to the meeting. This is to be displayed on the Parish Council's website. **(Action Clerk)**

(b) To update a Data Retention policy

The Councillors agreed to adopt the updated Records Management (data retention) policy that the Clerk had circulated prior to the meeting. This is to be displayed on the Parish Council's website. **(Action Clerk)**

18.082 – TO DISCUSS BROADBAND PROVISION FOR THE VILLAGE

It was reported that some residents are still unable to connect to the new cabinet so cannot receive superfast broadband.

18.083 – TO CONSIDER IF THE PARISH COUNCIL SHOULD PRODUCE A COMMUNITY EMERGENCY PLAN

The Councillors considered a request from the City Council that the Parish Council create a Community Emergency Plan. The Councillors agreed that there was no-one willing to take on the task, so no action would be taken on the subject. The Clerk is to inform the City Council of the decision. **(Action Clerk)**

18.084 - TO CONSIDER COUNCILLOR TRAINING

The Clerk had sent the Councillors a list of YLCA training events being held between July and September 2018. The Councillors agreed not to take up any of the events. It was agreed that Councillor Watson could attend the YLCA One-Day Conference at the Mercure Fairfield Manor Hotel, Skelton on 28th September at a cost of £86.25. **(Action Clerk)**

18.085 – TO RECEIVE A REPORT ON VILLAGE POLICING

No incidents for Hessay had been reported to the police during May and June.

18.086 - TO RECEIVE AN UPDATE ON PROGRESS TOWARDS LINKING HESSAY TO YORK VIA A CYCLE PATH

There was no news to report on this subject.

18.087 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 July 2018. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 18 July were: -

Current Account	£500.00
Business Money Manager Account	£9,927.40

(b) To note accounts for payment

332 YLCA	Cllr Johnson course	£33.75
333 Mrs Cariss	Internal audit fee	£80.00
334 James Mackman	Clerk's salary – June & July	£286.16
335 HM Revenue & Customs	Income tax – June & July	£69.80
336 James Mackman	Expenses	£11.65

(c) To receive a report on income received

Parish Council-owned land tenants	Land rent	£90.00
HSBC	Bank interest	£0.93

18.088 - CLERK'S REPORT:

(a) Progress on the clearance of the gutter and pipe in Shirbutt Lane (Min. 18.059a) - (Jan 16)

No progress to report on this subject.

18.089 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

18.089.01 - It was noted that the correspondence received since the May Parish Council meeting listed below had been circulated to Councillors prior to the meeting

- (a) CYC - A1237 improvement update
- (b) CYC - Transforming York railway station
- (c) Explore York Libraries & Archives - Yortime June 2018
- (d) Explore York Libraries & Archives - Yortime July 2018
- (e) Julian Sturdy MP – Three E-Bulletins
- (f) YLCA - Bus station report
- (g) YLCA - Conference on 28 September
- (h) YLCA - GDPR - No Data Protection Officer needed confirmation
- (i) YLCA - July to September training schedule
- (j) YLCA - NALC Chief Executive's Bulletin no. 21: 25 May 2018
- (k) YLCA - Thanksgiving service for the life of Barry Dodd CBE
- (l) YLCA - White Rose Update - June 2018
- (m) YLCA - White Rose Update - July 2018

18.089.02 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2018, Issue 118
- (b) YLCA - Annual Review 2017-18

18.090 - TO CONSIDER MINOR MATTERS

It was noted that the poor condition of the surface in the children's playground and the state of the hedge in the playground had been reported to the City Council.

18.091 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Provision of a picnic table in the pond area, the internal auditor's report and the refurbishment of the notice board.

18.092 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Wednesday 12 September 2018.

There being no more business the meeting was formally closed at 9.26pm.

Chairman.....

Date.....

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