

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM AT THE CHAPEL, MAIN STREET, HESSAY ON THURSDAY, 21 JULY 2022

Present: Councillors Mark Barratt (Chairman), Mike Lord, Steve Mills and Harry Ramshaw. Also present was three members of the public, City Councillor Anne Hook (from agenda item 22.064) and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

22.058 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22.059 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Councillor Olivia Johnson and City Councillor James Barker had sent apologies.

22.060 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Councillor Johnson's reason for absence was approved.

22.061 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 MAY 2022

The minutes of the Parish Council meeting held on 19 May 2022, having been circulated prior to the meeting, were approved and signed.

22.062 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook mentioned the Rural West York Ward Committee meeting being held at the Poppleton Centre on 25 July when the two Ward Councillors, City Council Officers and the police will be among those present.

22.063 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update

Councillor Barratt reported that the Land Registry has asked a number of questions in relation to Hessay pond area and Willow Garth.

(b) Hessay Pond including: -

i. Update on resurfacing the path & creating a hard standing area.

It was reported that a local contractor is prepared to resurface the path. A date for the work has yet to be agreed.

ii. To discuss the condition of the area arising from work by the drainage board.

The drainage board has cleared the silt out of the dyke by the pond area but has left the silt on top of the bank. A letter is to be sent to the drainage board regarding the condition in which the area has been left as a result. **(Action Chairman & Clerk)**

(c) *Willow Garth including: -*

i. The future of the shed

It was agreed that the Clerk should ask the City Council to clarify if the condition of the shed is a public health problem. If the City Council agrees that there is a health problem and that the asbestos needs to be removed the Clerk is to obtain quotations for the removal. **(Action Clerk)**

ii. Asking Yorkshire Water to fence their area

Following a discussion it was resolved to take no action on the subject of a fence.

(d) *Allotments*

No news on this subject.

(e) *Thief Lane*

No news on this subject.

(f) *Sandpit Field*

No news on this subject .

22.064 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the May Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/01137/FUL – Slurry tank with canopy at Curlew Fields Farm, New Road.	No objections but request that it be a condition of approval that construction traffic does not travel through the village.
Ref: 22/01340/ABFU - Change of use of the existing agricultural building to use class B8 (storage or distribution) under Class R of Part 3 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 2015 at High Moor Farm, New Road.	No objections but request that it is a condition of approval that no working is allowed between 7.00pm and 7.00am the following day.

(b) *To note Local Authority Planning Decisions*

It was noted that the City Council had approved the following planning application: -

- Ref: 22/00907/FUL – Single-storey rear extension at Ivy House, Shirbutt Lane.

* City Councillor, Anne Hook, arrived at this point in the meeting

22.065 – TO DISCUSS THE PROVISION OF “VILLAGE SIGNS” AT THE ENTRANCES TO THE VILLAGE

No further news on this subject. Details of what we would like to see erected together with locations are to be forwarded to the Clerk so as the next steps can be ascertained from the City Council **(Action Cllr Ramshaw)**.

22.066 - TO DISCUSS THE CONDITION OF THE PAVEMENTS IN THE VILLAGE

The Clerk reported that he had discovered that Community Payback no longer exists. City Councillor Anne Hook said that she had the name of a contact who may be able to help and would notify the Clerk.

22.067 – TO NOTE THE MEETING REGARDING THE POTENTIAL SOLAR FARM AND TO NOMINATE REPRESENTATIVES FOR A FUTURE WORKING PARTY SHOULD IT BE REQUIRED.

It was noted that the Councillors and the Clerk, along with two Rufforth Parish Councillors, had met with three representatives from Solar2 when the latter gave more information on the plans for a solar farm in Hessay.

It was agreed that all Councillors would be involved in any future working party should it be required.

22.068 – TO ADOPT A REVISED COMPLAINTS PROCEDURE

Prior to the meeting the Clerk had sent each Councillor a draft revised Complaints Procedure which would supersede the previous procedure which had been adopted in 2011. It was resolved to adopt the new procedure.

22.069 – TO REVIEW THE PARISH COUNCIL’S RISK ASSESSMENT

Prior to the meeting the Clerk had sent each Councillor a copy of the current Risk Assessment. It was agreed that the wording for the payment arrangements and reconciliation sections relating to Administration should be amended to reflect the introduction of BACS payments and the withdrawal of monthly bank statements.

22.070 – TO RECEIVE A REPORT ON VILLAGE POLICING

It was noted that there had been no incidents reported to the police in May or June 2022.

22.071 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 July 2022. The report reflected the receipts and payments (net of VAT) below.

The bank balances on 21 July were: -

Current Account	£500.00
Business Money Manager Account	£11,211.26

(b) To note accounts for payment

7 CHG	HSBC	Bank charges May	£12.00
8 BP	Huffy Groundworks	Shirbutt Lane fencing by the pond	£2,830.00
9 BP	Sleightholm Landscapes	Strimming the pond area – 20 June	£110.00
10 BP	Sleightholm Landscapes	Strimming the pond area – 11 July	£110.00
11 420	Ken Falkingham	Refurbishing pond seat	£50.00
12 BP	Linda Cariss	Internal audit fee	£100.00
13 BP	James Mackman	Clerk’s salary – June & July	£304.54
14 BP	HM Revenue & Customs	Income tax – June & July	£76.20
15 BP	James Mackman	Expenses	£13.56
16 CHG	HSBC	Bank charges June	£8.00

(c) *To receive a report on income received*
HSBC Bank interest £0.83

(d) *To note the Pensions Regulator's re-enrolment requirement*

The Clerk reported that the Pensions Regulator had written to remind the Parish Council that it needed to re-enrol. This was duly noted and the Clerk was asked to complete the necessary paperwork. **(Action Clerk)**

22.072 – TO RECEIVE THE CLERK'S REPORT:

(a) *The purchase of a new set of Christmas tree lights (Min. 22.053a)*

The Chairman reported that he had not yet been able to find a suitable set of Christmas tree lights.

(b) *Progress on Community Payback cutting back vegetation (Min. 22.053b)*

City Councillor Anne Hook is to give the Clerk contact details so the subject can be pursued.

(c) *Cutting back the hedge in the children's play area (Min. 22.053c)*

It was reported that the hedge has been cut back.

(d) *Progress on the Newsletter (Min. 22.055)*

No news on this subject.

22.073 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

22.073.1 - It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors.

- (a) Explore York Libraries & Archives – Mobile Library in Hessay dates
- (b) North Yorkshire Fire and Rescue Service - Risk and Resource Model Consultation
- (c) North Yorkshire Police, Fire and Crime Commissioner - Commissioner's Workshop 20 June
- (d) North Yorkshire Police, Fire and Crime Commissioner - Notes from meeting on 26 May
- (e) Open Spaces Society – eZine - July 2022
- (f) Open Spaces Society - eZine - May 2022
- (g) Solar2 – Confirmation of meeting date
- (h) Solar2 - Request to attend a meeting re solar farm
- (i) YLCA - Notice of 23 September Conference
- (j) YLCA - Notice of AGM on 23 July
- (k) YLCA - Webinar Training Programme August and September 2022
- (l) YLCA - White Rose updates
- (m) York Bus Forum - Papers for 19 July meeting
- (n) York Bus Forum - Zoom meeting papers for 21 June

22.073.02 - The Clerk referred to the following items of correspondence received since the May Parish Council meeting

- (a) CYC - Notice of Ward Committee meeting on 25 July
- (b) Linda Cariss – internal auditor's report which will be on the September meeting agenda

22.074 - TO CONSIDER MINOR MATTERS

It was reported that some companies in the Industrial Estate are operating after 7.00pm and before 7.00am. It was agreed that the Clerk write to the City Council to ask that it takes steps to enforce the timing rule. **(Action Clerk)**

22.075 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To investigate the possibility of increasing the number of allotments.

22.076 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held at 7.30pm on Thursday 15 September 2022.

There being no more business the meeting was formally closed at 9.40pm

Chairman.....

Date.....

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